



Otter Pond Homeowner's Association

Board Meeting Agenda
Tuesday, April 14, 2020; 3:00 P.M.

Board Members ('20): President – Lois Sailors
Vice President – Charli Oswald
Secretary – Roy Anderson
Treasurer – Tim Heavers
Member-at-Large – Mark Bollinger

Location: ~~Timberline Bank*~~, 1561 Oxbow Dr.
**Entrance faces Townsend; Conference Room
nearest door (main floor)*

On-line via **Zoom** until further notice*

Email: otterpondhoa@gmail.com

***Zoom Link:** <https://us04web.zoom.us/j/2856135201>

WELCOME:

Call the meeting to order; Roll Call; Recognition of Homeowners, scheduled Visitors & Guests.

ADDITIONS/CHANGES TO THE AGENDA:

Review and approve minutes from the Board Meeting of March 10, 2020.

COMMITTEE REPORTS:

Reports from Chairpersons (Architectural; Ponds; Neighborhood Watch; Social; Open Space; Boathouse).

UNFINISHED BUSINESS:

- **Community Snow Removal update:** Lois
- **Boat house written procedures:** Lois
- **Review Ditch report & condition:** Board
 - Verify all ditches, head gates and pipes are ready for water flow
 - Contact UVWUA ditch rider, Kip Davis, to turn on ditch water
- **Covenant changes:** Board

NEW BUSINESS:

- **Financial Review:** Tim
 - Budget and Financial Statement
 - Annual Dues Collection Update
- **Non-Compliance Issues:** Board
- **Common Areas:** Board
 - Grass to be aerated
 - Water pumps & hoses to be installed/inspected
 - Sprinkler system turned on
- **Community Landscaping Begins:** Everyone
- **Other new business or concerns:** Board
- **Next Newsletter ideas:** Board

NEXT REGULARLY SCHEDULED BOARD MEETING: Tuesday, May 12, 2020 – 3:00 p.m.